



Est 1972

People in Harmony, 22-24 Wenlock Road, London N1 7GU

T: 0845 468 0755 E: info@pih.org.uk W: www.pih.org.uk

f: @peopleinharmonyuk t: @peopleinharmony

MEMBERSHIP APPLICATION FORM

Please fill in this form as fully as possible. It will be used to help us find out what services, events etc, are of greatest interest to our members. The information supplied will be held under GDPR for the purposes of providing our services and managing our relationship with you or if we need to comply with a legal obligation. It will not be disclosed to third parties without your express consent. A Privacy Notice is enclosed and can be downloaded from our web www.pih.org.uk

Surname.....First Names.....Mr/Mrs/Ms.....

Organisation name (if applicable).....

Address.....

Town.....County.....Postcode.....

Tel nos. day.....evening.....Ex directory? yes / no

Mobile no.....e-mail address.....

Please tick appropriate box below for the type of membership you are applying for:

I/we would like: ☐ family ☐ couple ☐ individual ☐ voluntary group ☐ statutory body ☐ membership

We have asked for details of age and ethnic origin in order that we can better understand our membership and let you know of events that might be of special interest. Please write **your name first** and **then members of your immediate family and relationship to you** and write (a) next to adopted children's names and (f) for fostered children

<u>Name</u>	<u>Date of Birth</u>	<u>Applicant/Relationship to applicant</u>	<u>Ethnic Origin</u>
.....Applicant.....
.....
.....
.....
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.....

Please tell us your reasons for wishing to join People in Harmony.

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Where did you first hear about People in Harmony?

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Would you be interested in **starting** a local group? **Yes/No** (delete as applicable)

Please turn over

Would you like your address/phone number given to members in your locality? **Yes/No** (*delete as applicable*)

We receive requests from Journalists, Researchers, Students etc asking to contact members. Please indicate whether or not you are willing to be contacted.

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What services would you like to see provided for members?

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What events would you like to see organised?

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Please tell us about any useful skills: languages, experience, expertise or specialist skills you have that People in Harmony may draw upon:

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Yearly subscription is:

Individual/family/couples: **£12** waged / **£5** concessions Voluntary groups: **£17** Statutory bodies: **£22**

A membership subscription form, which includes a standing order section, is enclosed. Completing a standing order will help with administration and reduce overheads.

Please return both the completed membership application form and subscription forms with **either** a cheque or postal order for your subscription payment **or** with a signed standing order form to:

People in Harmony, 22-24 Wenlock Road, London N1 7GU

I/we support the aims of People in Harmony and enclose signed membership application and subscription forms with cheque or p/o made payable to People in Harmony *or* a signed bankers order form (*delete as applicable*)

Signature.....

Date.....

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If there is insufficient space on the form please write on a plain sheet of paper and attach.

Membership Subscription and Renewal Form



Title First Name Surname

Address Tel no

..... Mobile

..... Email

.....

Please select your membership category:

☐ Individual/Couple/Family £12.00 I wish to add an additional donation of £.....

☐ Unwaged £5.00 **Total** £.....

☐ Voluntary organisation £17.00 **Date**

☐ Statutory organisation £22.00 Please send your payment or complete your bank details below to pay by bankers order

Gift Aid

Using gift aid means that for every £1 you give us in subscriptions and donations we get an extra 28 pence from the Inland Revenue, so if you want your subscription to go further, just tick this box.

☐ I want all donations I make to People in Harmony to be gift aid donations until I notify you otherwise.

To qualify for gift aid the amount you pay in income tax or capital gains tax must be at least equal the amount we will claim in the tax year. Please let us know if your tax status changes.

Please complete this form to pay subscription by bankers order to assist the administration of the charity.

Instructions to your Bank/Building Society to pay by standing order:

Name of your bank

Address

Town

Postcode

Account holder name(s)

Signature(s) & date of signing

Bank/Building Society account no

Branch Sort Code

Reference: PIHSUBS

Pay annually the sum of:

☐ £12 ☐ £5 ☐ £17 ☐ £22

OR pay annually the sum below:

☐ £..... (subs amount + donation)

Payment start date:

Options to set up the bankers order: 1. Give the completed form to your bank

2. Use online banking to set up an annual payment from your account

3. Post the form to People in Harmony, 20-22 Wenlock Road, London N1 7GY

allowing 14 days for payment date to be set up after the form has been received.

Privacy Notice

1. How we use your personal data

We are committed to protecting your personal data.

The only data we collect from you is as submitted by you as a PIH member, as someone who has attended our events, as a volunteer or as a supporter.

We will use your sensitive personal data for the purposes of providing our services to you or if we need to comply with a legal obligation.

We will use your non-sensitive personal data to manage our relationship with you. This may include, newsletters, reports, invites to our events and information relevant to your membership or your role in connection with PIH.

Our legal grounds for processing your data are in relation to our agreement with you, either as a member, a volunteer or a supporter, and to keep you informed of our activities.

We will not share your details with third parties without your express consent.

2. Disclosure of your personal data

We may have to share your personal data with our treasurer for payment and accounting purposes.

We require all those to whom we transfer your data to respect the security of your personal data and to treat it in accordance with the law. They are only allowed to process your personal data on our instructions.

3. Data security

Protecting your data is important to us and we have put in place security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. We limit access to your personal data to those who have a business need to know such data e.g. our treasurer, nominated trustees and data processor. They will only process your personal data on our instructions and they are subject to a duty of confidentiality.

We will put in place procedures to deal with any suspected personal data breaches and will notify you and any applicable regulator of a breach where we are legally required to do so.

4. Data retention

We will only keep your personal data for as long as is necessary to fulfil the purposes for which we collected it. We may retain your data to satisfy any legal, accounting, or reporting requirements.

You have the right to ask us to delete the personal data we hold about you in certain circumstances. See section 5.

We may anonymise your personal data (so that you can no longer be identified from such data) for research or statistical purposes in which case we may use this information indefinitely without further notice to you.

5. Your rights

You are able to exercise certain rights in relation to your personal data that we process. These are set out in more detail at <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

In relation to a Subject Access Right request, you may request that we inform you of the data we hold about you and how we process it. We will not charge a fee for responding to this request unless your request is clearly unfounded, repetitive or excessive in which case we may charge a reasonable fee or decline to respond.

We will, in most cases, reply within one month of the date of the request unless your request is complex or you have made a large number of requests in which case we will notify you of any delay and will in any event reply within 3 months.

If you wish to make a Subject Access Request, please send the request to:

People in Harmony, 20-22 Wenlock Road, London N1 7GU or email info@pih.org.uk

6. Keeping your data up to date

We have a duty to keep your personal data up to date and accurate so from time to time we will contact you to ask you to confirm that your personal data are still accurate and up to date.

If there are any changes to your personal data (such as a change of address) please let us know as soon as possible by writing to or emailing the addresses set out in section 5 above.

7. Complaints

We are committed to protecting your personal data but if for some reason you are not happy with any aspect of how we collect and use your data, you have the right to complain to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues www.ico.org.uk

We should be grateful if you would contact us first if you do have a complaint so that we can try to resolve it for you.

We may change this Privacy Notice from time to time and will notify you of any changes.